FORM 24A

(PRACTICE DIRECTIVE #24)

PRE-CIRCUIT MEMORANDUM (DEFENCE)

	Community(s):
	Date of Circuit:
1.	I confirm that I, have been assigned to do this Court Name of lawyer circuit by the Legal Services Board.
2.	I confirm that I will be arriving in the community of on the day of , 20 to meet clients and prepare for the circuit.
3.	I confirm that the Final Docket set for this circuit has been reviewed with the files now available to me and that:
	 a. I have all the files now showing on the final docket; or b. I am missing the following files showing on the final docket, namely:
	c. I have been unable to review the Final docket for the following reasons:
4.	I confirm that: I have not

co file	ntacted the Crown in writing (email) and requested disclosure of these missing s;							
5.	i. I confirm that the following files are missing from the docket and should be act to it, namely:							
6.	I confirm that I have reviewed the files assigned to me for the purpose of trial and or preliminary inquiry and confirm that:							
	 a. I have all the disclosure and transcripts of witness statements necessary to conduct the trial/preliminary inquiry; b. I am missing disclosure on the following files, and as a consequence I may not be able to proceed, namely: 							
	c. I have not been able to review my files for the completeness of disclosure for the following reasons:							
7.	I confirm that in relation to those files for which I am missing disclosure, I have contacted the Crown in writing(email) to request timely production of these missing items;							
8.	I confirm that I have reviewed the files and the following court ordered reports (Pre-sentence reports or Forensic Assessment reports) are missing, namely:							
9.	I confirm that in relation to these missing reports, I have notified the Court							

Registry and requested a copy of the missing material;

10. The following citizens are sentence, namely:	in custody	and shoul	d receive prid	ority for trial and or				
11. The following files should also receive priority, namely:								
; ;	reason: reason: reason: reason:	stale alle stale alle stale alle stale alle	egations egations	out of town accused; out of town accused; out of town accused; out of town accused;				
12. The Defence intends to seek an adjournment of the following matters set for trial/preliminary inquiry, namely:								
; Crown position: opposed not opposed 13. In relation to the above matters, I confirm that I have alerted the Crown that the Defence will be seeking an adjournment and that the Crown has been made								
aware of the reasons behi	=		iat ino orom	That both made				
14. I confirm that I anticipate (following files, namely:	Charter app	olications t	o be made in	relation to the				
	; time esti ; time esti ; time esti ; time esti	imate: imate:		; ; ; ;				
15.I confirm that I have provide intended Charter application		own with a	timely writte	n notice of these				
16.I confirm that I have memorandum of law in rel	I have no ation to the			of authorities and oplications.				

17. confi	I confirm that all my travel and accommodations have been booked and firmed.								
18. Any 0	other ma	atter that th	ne Court s	hould be	aware	of in r	elation to	o this circ	uit:
DATED This	S	day of		, 20	at				, NU.
							ASSIGNED	COUNSEL	